






































## Quick Reference Guide












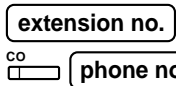
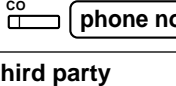










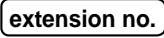

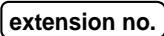
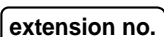
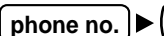

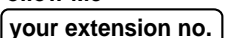

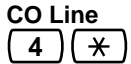

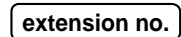

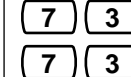
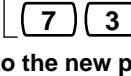



Model No. **KX-TD500**

### Features List
























































Desired Function	Operation
<b>Making Calls</b>	
Calling	<p><b>To an extension</b>   ► extension no. ► </p> <p><b>To an external party</b>   ► 9 /  ► phone no. ► </p>
Receiving calls	 ► 
Redial	 ► REDIAL ► 
Quick Dialing	 ► quick dial no. ► 
One-Touch Dialing	<p><b>To program</b>   ► 9 9 ►  ► 2 ► desired no. ►  ► </p> <p><b>To dial</b>   ►  — assigned as a One-Touch dialing button ► </p>
Calling an operator	 ► 0 ► 
Speed Dialing (Station)	<p><b>To set</b>   ► 3 0 ► station speed dial no. (0-9) ► desired no. ► # ► </p> <p><b>To dial</b>   ► 3 * ► station speed dial no. (0-9) ► </p>
Speed Dialing (System)	<b>To dial</b>  ►  ► system speed dial no. (000-999) ► 
Doorphone Call	 ► 3 1 ► doorphone no. (1-8) ► 
Automatic Callback Busy	<p><b>To set</b>  <i>When hearing a busy tone</i>   ► 6 ► </p> <p><b>To answer the extension</b>   ► </p> <p><b>To cancel</b>   ► 4 6 ► </p> <p><b>To answer the CO line</b>   ► phone no. ► </p>

 Outside (CO) Line button     Off-hook     On-hook     Feature number     Talk

# Features List

Desired Function	Operation
<b>During a Conversation</b>	
<b>Holding a call</b>	<p><b>Holding</b>   <b>HOLD</b> </p> <p><b>To retrieve a call at the holding extension</b>   <b>CO</b> / <b>INTERCOM</b> / <b>DN</b> </p> <p><b>To retrieve an outside call from another extension</b>   <b>CO</b> </p>
<b>Holding a call exclusively</b>	<p><b>Holding</b>   <b>HOLD</b> </p> <p><b>To retrieve a call on exclusive hold</b>   <b>CO</b> / <b>INTERCOM</b> / <b>DN</b> </p>
<b>Transferring a call</b>	<p><b>TRANSFER</b>   <b>extension no.</b> to an extension  <b>CO</b>  <b>phone no.</b> to an external party  <b>Announce.</b> </p>
<b>Three-party conference</b>	<p><b>To add a third party</b>   <b>CONF</b>  <b>third party's no.</b>   <b>CONF</b></p> <p><b>To talk to one party by terminating the other</b>  <b>CO</b> / <b>INTERCOM</b> / <b>DN</b> </p> <p><b>To leave a conference</b>  </p>
<b>Useful Features</b>	
<b>Forwarding a call</b>	<p> <b>FWD/DND</b> </p> <div style="border: 1px dashed black; padding: 5px;"> <p><b>All calls</b>  <b>2</b>  <b>extension no.</b></p> <p><b>Busy</b>  <b>3</b>  <b>extension no.</b></p> <p><b>No answer</b>  <b>4</b>  <b>extension no.</b></p> <p><b>Busy / No answer</b>  <b>5</b>  <b>extension no.</b></p> <p><b>To an outside line</b>  <b>6</b> <b>9</b>  <b>phone no.</b> <b>#</b></p> <p><b>Follow Me</b>  <b>7</b>  <b>your extension no.</b></p> <p><b>Cancel</b>  <b>0</b></p> <p><b>Cancel Follow Me</b>  <b>8</b>  <b>your extension no.</b></p> </div>
<b>Picking up a call</b>	<p>  <b>CO Line</b> </p> <p><b>Directed</b>  <b>4</b> <b>1</b>  <b>extension no.</b></p> <p><b>Group</b>  <b>4</b> <b>0</b></p>
<b>Call Waiting</b>	<p>  <b>7 3 1 1</b> <b>Set</b>   <b>7 3 1 0</b> <b>Cancel</b> </p> <p><b>To talk to the new party</b>  <i>While hearing a tone</i>  <b>HOLD</b>  <b>CO</b> / <b>INTERCOM</b> / <b>DN</b> </p>

# Features List

Desired Function	Operation																
<b>Useful Features</b>																	
Paging	<p><b>To page</b></p> <p> <b>All groups &amp; external speakers</b>  </p> <p><b>3 2 *</b></p> <p><b>All external speakers</b></p> <p><b>3 2 0</b></p> <p><b>Particular external speakers</b></p> <p><b>3 2</b> <span style="border: 1px solid black; padding: 2px;">external speaker no. (1 or 2)</span></p> <p><b>All groups</b></p> <p><b>3 3 #</b></p> <p><b>Particular groups</b></p> <p><b>3 3</b> <span style="border: 1px solid black; padding: 2px;">paging group no. (01-16)</span></p> <p><b>To answer</b></p> <p> <b>Through an external speaker</b> </p> <p><b>4 2</b> <span style="border: 1px solid black; padding: 2px;">external speaker no.</span></p> <p><b>Through a telephone speaker</b></p> <p><b>4 3</b></p> <p><b>To deny</b></p> <p> <span style="border: 1px solid black; padding: 2px;">7 2 1 1</span> Set </p> <p><span style="border: 1px solid black; padding: 2px;">7 2 1 0</span> Cancel </p>																
Do Not Disturb (DND)	<p><b>To set</b>  <span style="border: 1px solid black; padding: 2px;">FWD/DND</span> <span style="border: 1px solid black; padding: 2px;">1</span> </p> <p><b>To cancel</b>  <span style="border: 1px solid black; padding: 2px;">FWD/DND</span> <span style="border: 1px solid black; padding: 2px;">0</span> </p>																
Sending a Call Waiting tone	<p><i>While hearing a busy tone</i></p> <p><span style="border: 1px solid black; padding: 2px;">1</span>  Wait for an answer. </p>																
Message Waiting	<table border="0" style="width: 100%;"> <tr> <td style="width: 20%;"><b>Sender</b></td> <td style="width: 30%;"><b>To leave a notification</b></td> <td style="width: 30%;"><b>To cancel a notification</b></td> <td style="width: 20%;"></td> </tr> <tr> <td></td> <td> <span style="border: 1px solid black; padding: 2px;">MESSAGE</span> </td> <td> <span style="border: 1px solid black; padding: 2px;">7 0 0</span> <span style="border: 1px solid black; padding: 2px;">extension no.</span> </td> <td></td> </tr> <tr> <td><b>Receiver</b></td> <td><b>To call back</b></td> <td><b>To clear all notifications</b></td> <td></td> </tr> <tr> <td></td> <td> <span style="border: 1px solid black; padding: 2px;">MESSAGE</span> </td> <td> <span style="border: 1px solid black; padding: 2px;">7 0 0</span> <span style="border: 1px solid black; padding: 2px;">receiver's extension no.</span> </td> <td></td> </tr> </table>	<b>Sender</b>	<b>To leave a notification</b>	<b>To cancel a notification</b>			 <span style="border: 1px solid black; padding: 2px;">MESSAGE</span> 	 <span style="border: 1px solid black; padding: 2px;">7 0 0</span> <span style="border: 1px solid black; padding: 2px;">extension no.</span> 		<b>Receiver</b>	<b>To call back</b>	<b>To clear all notifications</b>			 <span style="border: 1px solid black; padding: 2px;">MESSAGE</span> 	 <span style="border: 1px solid black; padding: 2px;">7 0 0</span> <span style="border: 1px solid black; padding: 2px;">receiver's extension no.</span> 	
<b>Sender</b>	<b>To leave a notification</b>	<b>To cancel a notification</b>															
	 <span style="border: 1px solid black; padding: 2px;">MESSAGE</span> 	 <span style="border: 1px solid black; padding: 2px;">7 0 0</span> <span style="border: 1px solid black; padding: 2px;">extension no.</span> 															
<b>Receiver</b>	<b>To call back</b>	<b>To clear all notifications</b>															
	 <span style="border: 1px solid black; padding: 2px;">MESSAGE</span> 	 <span style="border: 1px solid black; padding: 2px;">7 0 0</span> <span style="border: 1px solid black; padding: 2px;">receiver's extension no.</span> 															
Setting Absent Message	<p><b>To set</b>  <span style="border: 1px solid black; padding: 2px;">7 5 0</span> <span style="border: 1px solid black; padding: 2px;">message no.</span> </p> <p><b>To cancel</b>  <span style="border: 1px solid black; padding: 2px;">7 5 0 0</span> </p>																
Log-In/Log-Out	<p> <span style="border: 1px solid black; padding: 2px;">4 5 1</span> For Log-In </p> <p><span style="border: 1px solid black; padding: 2px;">4 5 0</span> For Log-Out </p>																
Locking your extension	<p> <span style="border: 1px solid black; padding: 2px;">7 6 2</span> <span style="border: 1px solid black; padding: 2px;">lock code (000-999)</span> <span style="border: 1px solid black; padding: 2px;">lock code</span> Lock </p> <p><span style="border: 1px solid black; padding: 2px;">7 6 2</span> <span style="border: 1px solid black; padding: 2px;">lock code (000-999)</span> Unlock </p>																
Station Program Clear	<p> <span style="border: 1px solid black; padding: 2px;">7 9 0</span> </p>																
Timed Reminder	<p><b>To set</b>  <span style="border: 1px solid black; padding: 2px;">7 6 1 1</span> <span style="border: 1px solid black; padding: 2px;">hour</span> <span style="border: 1px solid black; padding: 2px;">minute</span> <span style="border: 1px solid black; padding: 2px;">0</span> AM <span style="border: 1px solid black; padding: 2px;">0</span> one time </p> <p><span style="border: 1px solid black; padding: 2px;">1</span> PM <span style="border: 1px solid black; padding: 2px;">1</span> daily </p> <p><b>To cancel</b>  <span style="border: 1px solid black; padding: 2px;">7 6 1 0</span> </p> <p><b>To stop the alarm</b> <span style="border: 1px solid black; padding: 2px;">any key</span></p>																

# Station Programming

To enter the programming mode		To exit the programming mode	
PROGRAM ► [9] [9]		PROGRAM	
Operation			
Direct Station Selection	CO	[1] extension no.	AUTO DIAL STORE
One-touch Dialing	CO	[2] desired no.	AUTO DIAL STORE
MESSAGE	CO	[3] AUTO DIAL STORE	
FWD/DND	CO	[4] AUTO DIAL STORE	
SAVE	CO	[5] AUTO DIAL STORE	
Account	CO	[6] AUTO DIAL STORE	
CONF (Conference)	CO	[7] [0] AUTO DIAL STORE	
Log-In/Log-Out	CO	[7] [1] AUTO DIAL STORE	
Ringing Tone Selection for CO Buttons	CO	CO tone type (1-8)	AUTO DIAL STORE
Preferred Line Assignment, Outgoing	[1]	[1] no line [2] idle line [3] CO / INTERCOM / DN prime line	AUTO DIAL STORE
Preferred Line Assignment, Incoming	[2]	[1] no line [2] ringing line [3] CO / INTERCOM / DN prime line	AUTO DIAL STORE
Full One-touch Dialing Assignment	[3]	[1] off / [2] on	AUTO DIAL STORE
Intercom Alerting Assignment	[4]	[1] ring-calling / [2] voice-calling	AUTO DIAL STORE
Call Waiting Tone Type Assignment	[5]	[1] tone 1 / [2] tone 2	AUTO DIAL STORE
Self-extension Number Confirmation	[6]	HOLD	
Handset/Headset Selection	[9]	[1] handset / [2] headset	AUTO DIAL STORE
Station Programming Data Default Set	#	AUTO DIAL STORE	