AccuMic[™] PC

ClearOne

Select and Adjust Far-End Microphone Balance

- You must select Microphone in the Recording Control window to ensure audio is being sent to the far end.
- 1. Open Volume Control panel.
- 2. On the Options menu, click Properties.
- 3. In the Properties window, click Recording.





Figure 7. Recording

- 4. Select the Microphone check box.
- 5. Click **OK** to open the Recording Control window.
- 6. Click the Select check box for Microphone Balance.
- 7. Use the volume slider to adjust the volume of the audio being sent to the far end.

USING THE ACCUMIC

To Mute the AccuMic

- 1. Press the Mute button (on top of the mic pad) to mute the AccuMic PC mic elements. The LEDs will turn red.
- 2. Press Mute again to unmute the mics. The Leds will turn green.
- When using two connected AccuMics, pressing the Mute button on either unit will mute/unmute both AccuMic mic pads.

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Audio Conferencing

III CONNECTING THE ACCUMIC[™] PC



Getting Started Guide

AccuMic PC

Getting Started Guide

CONFIGURING VOLUME CONTROL SETTINGS

Open the Volume Control Panel

- 1. From the Start Menu, go to Settings, then Control Panel.
- 2. Double click the Sounds and Multimedia icon to open Sounds and Multimedia Properties.
- 3. Select the Audio tab and click Volume in the Sound Playback section.

nds and Sounds	Multimedia Properties		
Sound	Playback		
4	Preferred device: SoundMAX Digital Audio		
	Volume Advanced		
Sound	Recording		
P	Preferred device:		
13	SoundMAX Digital Audio		
	Volume Advanced		
MIDI Music Playback			
1	Preferred device:		
<u>in a</u>	Microsoft GS Wavetable SW Synth		
	Volume About		
Use only preferred devices			
	OK Cancel Apply		

Figure 2. Sounds and Multimedia Properties

The Volume Control panel will open.



Mute Near-End Microphone Balance

- You must mute the microphone balance to prevent local audio from looping back through your loudspeakers and causing feedback problems.
- 1. Open Volume Control panel.
- 2. On the Options menu, click Properties.
- 3. In the Properties window, click Playback.



- 1	Properties	? ×
	Mixer device: SoundMAX Digital Audio	•
	Adjust volume for	
	Playback	
1	C Recording	
	C Other	~
	Show the following volume controls:	
<	Microphone	1
	✓ Line In	-
	•	
	OK	Cancel

Figure 5. Playback

- 4. Scroll down and select the Microphone check box.
- 5. Click **OK**.

The volume control window now displays the settings for Microphone Balance.



Figure 6. Mute Microphone Balance

6. Select the Mute check box for Microphone Balance.